

MEMORANDUM OF UNDERSTANDING

between

UNIVERSITY NAME (in English)

Samtskhe-Javakheti State University
Akhaltsikhe, Georgia

and

WSG University in Bydgoszcz

ul. Garbary 2, 85-229 Bydgoszcz, Poland

INTRODUCTION

This Memorandum of Understanding (hereinafter MOU) is being entered into to establish relationship and cooperation in research, education and culture between the academic staff and students from both universities.

Samtskhe-Javakheti State University (SJUNI) and WSG University in Bydgoszcz (hereinafter WSG) will collaborate on the basis of reciprocity, with each of the parties responsible for the efficient implementation of the activities defined in the articles below.

COORDINATORS

The coordinators of both universities, who will serve as points of contact for the execution of this MOU, are:

1. Samtskhe-Javakheti State

Universit (in English)

2. Name: Guranda Modebadze

Head of Interntional Relations

gurandamodebadze@yahoo.com

+99577987725

3. WSG University in Bydgoszcz Name:

Dr Magdalena Bergmann Position: Dean

for International Projects E-mail:

magdalena.bergmann@bvd.pl Tel. +48

In case of a change in coordinator, each university must inform the other of this change as soon as it takes place.

ARTICLES

Article 1: Areas of Interest

Cooperation between ABBREVIATION and WSG will be in area of international studies.

Both universities also agree to participate in joint projects and activities of non-academic nature. The area of cooperation is open to modification or expansion after mutual discussion and agreement.

Article 2: Activities and Cooperation

The areas of cooperation are as follows:

1. Academic Staff Exchange. Both universities may exchange academic staff for the purposes of teaching, conducting or organizing seminars on topics of mutual interest, and collaboration in individual or joint research programs for sharing the knowledge. The number of staff members exchanged annually and the specific conditions related to such an exchange will be determined through communication and mutual agreement between both universities. Any individual agreement reached will be appended to this agreement. Each university will be responsible for the travel, housing, and other expenses of its own staff. The host institution will assist in providing suitable accommodation for incoming guests whenever possible. Furthermore, if the Academic Staff Exchange will be established in the frame of Erasmus+ programs, than travel, housing, and other expenses will be covered by Erasmus+ grants.

2. Student Exchange. Students of each university will be encouraged to visit the other to participate in study programs, training and summer programs, and other student activities. The length of student exchanges will preferably be one semester (fall or spring) or two semesters (fall and spring), or any other mutually acceptable duration.

- Students from each university, when applying for admission under this exchange program, will adhere to the application process of the host university. Student selection will be based on meeting the requirements of the courses/programs applied for.

- WSG requirements for exchange students include: the applicant's academic transcript, a letter of recommendation from the supervisor, and knowledge of English at least on a communicative level.

- SJUNI requirements for exchange students include: the applicant's academic transcript, a letter of recommendation from the supervisor, motivation letter and confirmation of English proficiency.

- In case of student transfer, payment of tuition fees or waiver will be decided upon on a case by case basis. However, students will be responsible for their personal expenses including travel, housing, meals, text books, health insurance, and any other expense. Moreover, if the student exchange mobilities will be implemented in the frame of Erasmus+ programs, than travel, housing, and other expenses will be financed by Erasmus+ grants.

- Both institutions will assist incoming students to find suitable accommodation during their stay.

3. Scientific and Educational Projects. Collaboration in research, study, joint hosting and organization of seminars, conferences and workshops, and any other academic activities related to the areas mentioned in Article 1 of this agreement, will be encouraged.

4. Scholarships. Scholarships for students of higher studies may be granted by each university to the other after negotiations and/or on a reciprocal basis. Terms and conditions for scholarships, after agreement between both universities will be recorded in writing, signed, and appended to this MOU.

5. Information exchange. Exchange of information and best practices in the areas of:

- Curriculum development

- Research
- Community engagement
- Professional development
- Learning support services

6. Conferences. Invitation to attend conferences hosted by either institution and/or joint organization of conferences.

7. Program review. Provision of expert opinion on new courses to facilitate the Program review process at the partner institution.

Article 3: Services

Visiting staff members or students will have access to the same basic services and facilities normally received by faculty and students at the host university including use of the library, web access, and any other convenience that would support and strengthen cooperative activities.

Article 4: Financial Arrangements


Any financial arrangement not already stated in the articles above, will be discussed and agreed upon, on a case-by-case basis by both universities, until a mutually acceptable framework is set-up before an academic activity, or faculty or student exchange takes place.


Article 5: Modifications and Validity

Modifications, if necessary, can be made in writing with a notice period of two months, after mutual agreement. Such modifications will be appended to this agreement.

Either party may terminate the MOU with a three month written notification sent by post or courier. In case of termination, the date of written notice or date of termination will not affect the activities already in progress which will continue unhindered until concluded in accordance with the agreement under which they were initiated. This includes the financial and/or any other arrangements agreed upon at the beginning of the activity.

This MOU becomes valid on the date of signature by both parties and remains valid for five years, renewed automatically unless one party informs other party for non-renewal in writing.


 PROF. Maka Beridze
 Rector
 Samtskhe-Javakheti State
 University, Georgia




 Doc. Filip Sikora
 Chancellor
 WSG University in Bydgoszcz, Poland

27.05.2022